

RESEARCH, CONSULTANCY AND EXTENSION POLICY



ST. XAVIER'S COLLEGE (AUTONOMOUS)

**21, NORTH HIGHGROUND ROAD,
PALAYAMKOTTAI – 627 002**

JUNE 2004

SXC is keen to participate in the research, transmission and enhancement of knowledge and to encourage the students to take part in the socio, economic and scientific development of the nation

Research, Consultancy and Extension policy objectives

- (i) To establish a system for research
- (ii) To sustain research and publication
- (iii) To take research findings to society
- (iv) To establish links with local, national, regional and global institutions
- (v) To engage in consultancy and extension activities
- (vi) To motivate the staff to utilize the skills towards enhancement of knowledge
- (vii) To increase external funding for doing research by way of writing proposals to Government and Non-government agencies
- (viii) To implement research-based learning
- (ix) To enter into research partnerships with other institutions

FUND FOR RESEARCH

SXC follows a proactive policy of encouraging professional development of teachers and provides T.A., D.A., and Registration fee for those who present papers in national / international seminars organized by other institutions. Seed money is granted for researchers for publishing research papers per publication per researcher at the rate of Rs. 500, Rs. 250 respectively in international, national journals. This in turn motivates researchers to apply for research projects from Government and Non-government agencies to take up research.

Seed money is given to departments for conducting national /international seminars/conferences/ workshops for dissemination of research findings.

SXC supports a few research scholars through Jesuit Educational Support Scheme.

EXTERNAL RESEARCH FUNDS

All researchers are encouraged to get funds for research through submitting research proposals to Government and Non-government agencies

Purchase of Equipment

All research equipments will be purchased as per the norms put forth by the sponsoring agency. The researcher may also use the equipment supplied by the donor.

Ownership of Equipment

Upon completion of the project all equipments purchased using research grants shall become the property of the College.

Collaborative research project

For collaborative research there should be formal agreement between the parties involved in the project. Then the proposal can be submitted to the agency for the financial assistance. Also the intellectual property rights of all researchers involved in the project must be clearly spelt out.

Research Award

Every year the following four Research awards are granted for four staff members and distributed during Annual Day Celebrations.

Best researcher award for Arts (Shift I)

Best researcher award for Science (Shift I)

Best researcher award for Arts (Shift II)

Best researcher award for Science (Shift II)

Plagiarism checking software

SXC library is equipped with plagiarism checking software to check the originality of research.

Research Cell

The research cell is constituted with the Principal as chairman, one of the Deans as Coordinator, and all research guides as members. The ways and means of improving research activities will be discussed in the meeting of Research cell.

Research Forum

In each research department, Research Forum may be formed comprising research scholars / M.Phil scholars. A few motivated Post Graduate students can also be members of the Research Forum. The members of the Research Forum may be given chance to interact with the scientists and Experts in the field whenever possible. The members may be given information on the summer research fellowships available in IISC, IITs, and other research institutes. The members may be encouraged to apply for projects announced by Tamilnadu State Council for Science and Technology (TNSCST), Department of Science and Technology (DST), University Grants Commission (UGC), and other agencies. The Research Forum may organize regular research oriented discussion on recent developments in research.

Consultancy

Through consultancy a faculty provides predefined service to a client. In turn, the client pays an agreed consultancy fee for the services received. Consultancy paves way for the transfer of knowledge to address the need of a client. Consultancy may be offered with well defined terms and conditions between the client and consultant. Consultancy is open to

all staff members. The College encourages all staff members to share his/her expertise by way of consultancy that is appropriate to the college.

Revenue sharing in Consultancy Services

Income from consultancies will be shared as per the following arrangement:

If the Consultant has made use of the facilities available in the college for the purpose of offering consultancy, the consultant has to pay for the facilities utilized in the College. In the remaining amount, 90% will be used by the consultant or consultants if there is a team and 10% will be paid to the College.

Extension Services

Student Training and Action for Neighbourhood Development (STAND) - OUTREACH PROGRAMME:

The modern emphasis on taking University Education to the villages so that the poor of the rural areas may benefit from the fruits of research, teaching and learning in our institutions is the sole aim of this pioneering outreach programme STAND which was introduced in the academic year 1993-94. The primary objective of this programme is to contribute to the total development of people through awareness and training. It aims at creating a sense of social justice and social concern among the students through exposure to rural realities leading to a committed involvement towards the integrated development of the rural poor.


This is a compulsory programme in which all II year UG and I Year PG students are required to participate and it earns one credit for UG and two credits for PG students.

Every Department will be allotted one village situated around Palayamkottai within a radius of 20 to 25 km. After an orientation programme the students will be required to visit their "adopted" village and interact with the people at regular intervals. This involvement and exposure, under the guidance of the staff, will make their learning socially relevant and useful both to the villagers and to the students. Each department will have one member of the staff as contact person to whom the students could refer matters concerning this village programme.

The main activities that will be taken up by STAND are

1. Environment
2. Literacy
3. Health and Nutrition
4. Helping the villagers to attend to their basic needs like drinking water, electricity, transport, patta for housing, road-laying etc., by contacting Government and Voluntary agencies.

JUNE 2004


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MINUTES OF THE MEETING OF BOARD OF MANAGEMENT

Date: 20.06.2004

Time: 09.00 a.m.

Agenda: To present the draft policy on Research, Consultancy and Extension.

The following members were present for the meeting:


Rev. Dr. Antony A. Pappuraj, S.J.	(Rector)
Rev. Dr. A. Antonysamy, S.J.	(Principal)
Rev. Dr. M. Charles, S.J.	(Secretary)
Rev. Fr. B. John Bosco, S.J.	(Vice-Principal)

MINUTES OF THE MEETING

On 20th June 2004, the above members from the Board of management met and had a discussion on approving the policy document towards Research, Consultancy and Extension. Fr. Rector invoked the blessings of the God through prayer. Fr. Secretary welcomed the members and requested Fr. Principal to make the presentation of the Draft Policy on "Research, Consultancy and Extension".

After detailed discussion the Management decided to approve Research, Consultancy and Extension Policy.

June 2004


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